

NETAJI SUBHAS INSTITUTE OF TECHNOLOGY

Sector-3, Dwarka, New Delhi-110078

B.E. ADMISSIONS 2011-12

WITHDRAWAL / REFUND

1. The candidate who withdraw admission on or before 30.07.2011 may take the refund of Admission Fee from the Chairman, B.E. Admission Committee after paying Rs.1,000/- (by Demand Draft/Pay Order in favour of **Director, Netaji Subhas Institute of Technology, payable at Delhi**) as processing fee provided the seat vacated by them get filled.
2. The candidate who withdraw admission during 01.08.2011 to 27.08.2011 may take the refund of Admission Fee from the Chairman, B.E. Admission Committee after paying Rs.10,000/- (by Demand Draft/Pay Order in favour of **Director, Netaji Subhas Institute of Technology, payable at Delhi**) as processing fee provided the seat vacated by them get filled.
3. However, those who fail to take refund from the Chairman, B.E. Admission Committee upto 27.08.2011, refund of fee to them will be made only after 31.12.2011 once the admission formalities have been completely froze.
4. Those applying for withdrawal of admission after 27.08.2011 only the refundable security deposit i.e. Rs.5,000/- will be refunded.
5. For refund of Security Deposit, the student should apply through the Dy. Registrar (Acad.), NSIT enclosing herewith Original Fee Receipt, Admission Slip failing which no refund will be admissible.
6. All Deposits are payable in full on admission and the refundable securities are refunded only when the student leaves the Institute after deducting all the dues as determined by the Institute. Security Deposit will be forfeited, if it is not claimed within three years of the candidates ceasing to be on the roll of Institute.